

Board Members Present: Trustees Morask, Gialamas, Jones and Schaefer

Other Elected Officials Present: Supervisor Teschky, Clerk Warner, Assessor Moylan Krey and Highway Commissioner Kazmierczak

Other in attendance: Dayna Berman, Dan Dowd, Doriene Prorak, Denise Jajko, Elizabeth Coy, Richard Lyon, Marsha Warnick, Michael Samaan, Mary Swanson, Yousif Khashaba, Ikhlas Mikhlis, Nancy Hughes, Susan Sweeney, Gary Gail, David Carrabotta, Alex Barton, Catherine Sbarra and Wiesia Tytko

Supervisor Teschky called the meeting to order at 7:30 p.m., Clerk Warner led the Pledge of Allegiance and called the roll.

Agenda Item: Approval of Minutes of February 28, 2017 Board Meeting

Trustee Gialamas Motion to waive the reading and approve the minutes of the February 28, 2017 Board Meeting distributed to the Board.

Trustee Schaefer Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky Yes

Trustee Morask Yes

Trustee Gialamas Yes

Trustee Jones Yes

Trustee Schaefer Yes

Motion carried.

Agenda Item: Public Participation

None.

Agenda Item: Approval of General Assistance Expenditures

Payrolls dated February 24, 2017 and March 10, 2017 and General Assistance checks #50439 through check #50516 in the amount of \$71,212.70.

Trustee Schaefer Motion to approve.

Trustee Jones Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky Yes

Trustee Morask Yes

Trustee Gialamas Yes

Trustee Jones Yes

Trustee Schaefer Yes

Motion carried.

Agenda Item: Approval of Road District Expenditures

Payrolls dated March 10, 2017 and March 24, 2017 and Road District checks #19696 through check #19731 in the amount of \$106,950.42.

Trustee Jones Motion to approve.

Trustee Schaefer Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky Yes

Trustee Morask Yes

Trustee Gialamas Yes

Trustee Jones Yes

Trustee Schaefer Yes

Motion carried.

Agenda Item: Approval of General Town Fund Expenditures

Payrolls dated March 10, 2017 and March 24, 2017 and General Town Fund checks #54737 through check #54807 in the amount of \$259,270.85.

Trustee Jones Motion to approve.

Trustee Schaefer Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky Yes

Trustee Morask Yes

Trustee Gialamas Yes

Trustee Jones Yes

Trustee Schaefer Yes

Motion carried.

Supervisor Teschky stated that Trustees met at 6:30 p.m. prior to the meeting to review the bills.

Agenda Item: Mary Swanson/MaineStreamers

Mary Swanson reported that her staff as well as Administrator Dayna Berman has been actively looking at upgrading their current registration software to modernize the process. One of their goals is to have one check written for all trips and activities that the MaineStreamers signed up for.

Ms. Swanson stated that the 90 Plus Birthday Party will be held on Wednesday, May 24<sup>th</sup> at Chateau Ritz. This year 255 invitations will be mailed to their 90 plus members. This will be 15 years of hosting this award winning event.

Ms. Swanson stated that two certified instructors within their department, Monika Jaroszewicz and Debra O'Brien, just recently conducted the 8 session class of "Matter of Balance". The response was remarkable and the benefits are great. One of the biggest concerns older adults have as they get older is "the fear of falling". This class helps with exercise and other valuable information to prevent this from happening. Senior Department will continue to offer this class.

Ms. Swanson reminded everyone that the Swing into Spring Expo will be held on Friday, April 28<sup>th</sup> at Golf Mill Shopping Mall. This is the 11<sup>th</sup> year of this very popular event. She encouraged everyone to help promote this event and to attend it as this year they will be hosting an antique road show.

Agenda Item: Officials' Reports

Highway Commissioner Kazmierczak reported that the winter season is almost over and the Highway Department will remove plows from the trucks on April 15<sup>th</sup>.

Highway Commissioner Kazmierczak stated that the Highway Department is working on a personnel policy which will be soon presented to the Board.

Clerk Warner reported that on Thursday, March 2<sup>nd</sup> he attended the TOCC Clerk's Division meeting hosted by Calumet Township and it was held in Blue Island. On May 4<sup>th</sup> he will be attending the TOCC Clerk's Division meeting at New Trier Township, where the retired Clerks will be honored.

Clerk Warner stated that the Consolidated Election will be held on April 4<sup>th</sup>. Everyone can vote early at the Early Voting locations such as: Des Plaines Public Library, Glenview Village Hall, Niles Village Hall and Park Ridge Centennial Activity Center on 100 S. Western Avenue with plenty of parking.

Clerk Warner reported that Clerk's passport services continue to be extremely popular. In the month of March up to date his office accepted 503 passport applications. This number exceeded January and February numbers as well as March 2016 with 482 passport applications accepted.

Clerk Warner asked Attorney Dowd to serve as Parliamentarian at the Annual Town Meeting.

Attorney Dowd answered that he would be honored to be Parliamentarian at Clerk Warner's last Annual Town Meeting.

Trustee Gialamas stated that he attended the St. Patrick's Day luncheon for the MaineStreamers and as always, the event was well attended with a lot of fun.

Trustee Morask stated that the FOIA officers continue to receive FOIA requests and respond to them in a proper amount of time as required by law.

Supervisor Teschky stated that on Wednesday, March 8<sup>th</sup> Gibbert & Associates, P.C. did a preliminary audit for the township, which will provide our beginning number for the budget. She reminded everyone that the Election Day is on Tuesday, April 4<sup>th</sup>. On Friday, April 7<sup>th</sup> MaineStay will be hosting annual Student Government Day for the three Maine Township High Schools. On Tuesday, April 11<sup>th</sup> we will hold the Supervisor's Annual Financial Statement meeting at 7:00 p.m.

Agenda Item: Attorney's Report

Attorney Dowd stated that he was working on an amendment to a Resolution setting compensation of Township officers.

Agenda Item: Administrator Report

None.

Agenda Item: Personnel

None.

Agenda Item: Old Business

None.

Agenda Item: New Business, Catherine Sbarra/HRB Solutions

Supervisor Teschky stated that Catherine Sbarra started her own company called HealthCare Reform Benefit Solutions, Inc. and at the last Board meeting the Elected Officials accepted her as the Maine Township Health Insurance Broker.

Supervisor Teschky pointed out that the Insurance Broker's Lettered Agreements were distributed for review and discussion.

Supervisor Teschky read out loud the Broker of Record Letter recognizing Catherine Sbarra-Hagee of HealthCare Reform Benefit Solutions, Inc. as Maine Township and Highway Department exclusive broker of record for BlueCross and BlueShield of Illinois (Health Insurance). Supervisor Teschky added that there are three more authorization Letters to Lincoln Financial (Life Insurance), VSP (Vision Insurance) and BAS (Dental Insurance).

Trustee Morask                      Motion to approve Catherine Sbarra-Hagee of HealthCare Reform Benefit Solutions, Inc. Broker of Record Letters for BlueCross and BlueShield of Illinois, Lincoln Financial, VSP and BAS for the Maine Township and Highway Department – Group #885982.

Trustee Gialamas                      Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky                      Yes

Trustee Morask                              Yes

Trustee Gialamas                         Yes

Trustee Jones                                Yes

Trustee Schaefer                         Yes

Motion carried.

Agenda Item: New Business, Approval of Annual Town Meeting Agenda/Date and potential change of April regular Board meeting

Supervisor Teschky stated that normally the Annual Town Meetings are scheduled for the second Tuesday in April. The 2017 Annual Town Meeting was scheduled for the third Tuesday on April 18, 2017 at the 2016 Annual Town Meeting due to a second Tuesday be on the first day of Passover. Supervisor Teschky pointed out that by law this is also not acceptable because April 18<sup>th</sup> is the 8<sup>th</sup> day of Passover. She asked for motion to reschedule the 2017 Annual Town Meeting.

After discussion the Board agreed to reschedule the Annual Town Meeting for the April 25<sup>th</sup> at 6:05 p.m.

Trustee Morask                      Motion to reschedule the Annual Town Meeting for Tuesday, April 25, 2017 at 6:05 p.m.

Trustee Schaefer            Second.  
Motion carried on a roll call vote as follows:  
Supervisor Teschky        Yes  
Trustee Morask            Yes  
Trustee Gialamas          Yes  
Trustee Jones              Yes  
Trustee Schaefer          Yes  
Motion carried.

Supervisor Teschky pointed out and suggested to reschedule the regular Board meeting from Tuesday, April 25<sup>th</sup> due to already having Annual Town Meeting and both General Town Fund and Road District Budget Hearings on this evening.

After discussion the Board agreed to make a motion to reschedule the regular Board meeting.

Trustee Schafer            Motion to reschedule the regular Board meeting from Tuesday, April 25<sup>th</sup> to Wednesday, April 26<sup>th</sup> at 7:30 p.m.  
Trustee Jones              Second.  
Motion carried on a roll call vote as follows:  
Supervisor Teschky        Yes  
Trustee Morask            Yes  
Trustee Gialamas          Yes  
Trustee Jones              Yes  
Trustee Schaefer          Yes  
Motion carried.

Supervisor Teschky entertained a motion to approve the Annual Town Meeting Agenda.

Trustee Gialamas          Motion to approve the Annual Town Meeting Agenda.  
Trustee Morask            Second.  
All in favor.  
Motion carried on a voice vote.

Agenda Item: New Business, Preliminary Budget Distribution

Supervisor Teschky stated that the preliminary budgets for 2017-2018 were in the Board distribution. She asked the Board to review the proposed budgets and reminded everyone that the Budget Hearings will be held on April 25<sup>th</sup>, General Town Fund & General Assistance at 7:00 p.m. and Road District at 7:15 p.m. She also pointed out that the voting on Budgets will be done on Wednesday, April 26<sup>th</sup> at the regular Board meeting.

Agenda Item: New Business, Amendment of Resolution to adjust Elected Officials contribution to Health Insurance and Salaries

Supervisor Teschky stated that Administrator Berman, Attorney Dowd and she have been working on the Amendment to Resolution Setting Compensation of Township Officers. She stated that the original Resolution was adopted on October 25, 2016. Supervisor Teschky pointed out that the compensation and the insurance provision numbers stay the same as they were passed last October but they had to be modified.

Trustee Gialamas          Motion to approve the Amendment to Resolution Setting Compensation of Township Officers.  
Trustee Schaefer          Second.

Trustee Morask explained that the compensation that was voted on with respect to the Elected Officials decrease salaries and increasing insurance contribution stays the same. The amendment was done in order to modify the previous resolution and it will give the Township the ability for the employees to have an option having BlueCross and BlueShield plan and as well to preserve the Grandfather Plan and give our employees the best and most cost effective health insurance options, which also complies with ACA.

Motion carried on a roll call vote as follows:

Supervisor Teschky	Yes
Trustee Morask	Yes
Trustee Gialamas	Yes
Trustee Jones	Yes
Trustee Schaefer	Yes

Motion carried.

Supervisor Teschky asked Board Members to go into Closed Session to discuss staff salaries.

Trustee Morask	Motion to go to the Closed Session.
Trustee Gialamas	Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky	Yes
Trustee Morask	Yes
Trustee Gialamas	Yes
Trustee Jones	Yes
Trustee Schaefer	Yes

Motion carried.

Agenda Item: Closed Session, 2017-2018 Staff Salaries

The Board re-convened in Open Session at 8:56 p.m.

Supervisor Teschky	Motion to re-convene in Open Session.
Trustee Morask	Second.

All in favor.

Motion carried on a voice vote.

Supervisor Teschky stated that the Board discussed 2017-2018 staff salaries and reached the conclusion.

Trustee Morask	Motion to adopt salaries and raises as discussed and agreed in Closed Session.
Trustee Schaefer	Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky	Yes
Trustee Morask	Yes
Trustee Gialamas	Yes
Trustee Jones	Yes
Trustee Schaefer	Yes

Motion carried.

Agenda Item: Adjournment

Supervisor Teschky	Motion to adjourn.
Trustee Gialamas	Second.

All in favor.

Motion carried on a voice vote.

The meeting was adjourned at 9:00 p.m.

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Maine Township Clerk

